



Board Meeting Agenda

Kissimmee Gateway Airport Board Room

401 Dyer Blvd, Kissimmee FL

Monday, May 11th, 2026

1:00 PM

Board Members:

- Mike Steigerwald, Chair
- Cheryl L. Grieb
- James Vergara
- John Wiseman

CALL TO ORDER

1) OPEN TO THE PUBLIC - (Three-minute time limit per person)

This time is reserved for persons desiring to comment before the Board. Persons wishing to speak at Open to the Public shall complete a Request to Speak card, including the number of the agenda item or, if not an agenda item, the topic to be addressed.

2) APPROVAL OF MEETING MINUTES Regular Board Meetings (February 11, 2026)

3) CONSENT AGENDA (None)

PUBLIC HEARINGS:

None

DISCUSSION SECTION (Board Action Requested):

4) Ratification of Bond Issuances

Presenter(s): Bond Counsel/Tim Bramwell

Board Action Requested: **YES**

Attachment: **YES**

Presentation and consideration of a Resolution ratifying actions relating to bond issuances.

5) Audit Report for Prior Fiscal Year and Selection of Auditor for Current Fiscal Year

Presenter(s): James Moore & Associates (Zach Chalifour)

Board Action Requested: **YES**

Attachment: **Presented at Meeting**

Presentation of annual financial statements audited by James Moore & Associates. Approved financial statements will be uploaded to the State of Florida to satisfy the annual reporting requirements. Board to consider giving Executive Director authority to secure James Moore & Associates for next fiscal year's audit.

6) Presentation of Auditor General Preliminary Report Findings

Presenter(s): Executive Director and Program Counsel

Board Action Requested: **YES**

Attachment: **Presented at meeting**

Presentation of findings and recommendations from the preliminary report from the Auditor General, the timeframe for responding to the preliminary report, and a request for consideration of action to address recommendations, as follows:

- Amendments to TPA agreements to prohibit an administrator from levying an assessment in unauthorized areas
- Proposed amendments to existing interlocal agreements with cities and counties to confirm the agreements reference new statutes
- Adoption of a Contractor Compliance Statement
- Adoption of a policy regarding backup documentation for tax collector charges
- Approved underwriting compliance checklist and documentation procedures for residential assessments
- Adoption of a disclosure timeframe and confirmation policy
- Adoption of an internal reference or control at the Notice to Proceed stage
- Adoption of a non-travel expense form and tracking sheet for certain purchases
- Adoption of a travel expense form
- Modification of Executive Director contract
- Discussion and authorization of formal anti-fraud policy, including reporting, anonymous forms, investigation process, investigation reports

7) Discussion of Additional Notice of Past Due Assessments

Presenter(s): Executive Director and Program Counsel

Board Action Requested: **No**

Attachment: **No**

Direction from Board on how to proceed with Direct Billed assessments that are now delinquent.

8) Discussion of Increase to Annual Collection Costs

Presenter(s): Program Counsel

Board Action Requested: **No**

Attachment: **No**

Presentation of the procedure for increasing annual collection costs to supplement Agency income in light of decreased origination fee revenue.

9) Discussion Regarding Bond Payment Deadlines

Presenter(s): Executive Director & Bond Counsel

Board Action Requested: **YES**

Attachment: **No**

UPDATES (No Requested Board Action):

10) Legal Updates-

Presenter(s): Jamy Dinkins
Board Action Requested: **NO**
Attachment: **NO**

- Updates regarding outstanding legal cases

11) FY2026 Q2 Financial Report (Quarter Ending Mar 31st 2026)

Presenter(s): Wendi Leach
Board Action Requested: **NO**
Attachment: **YES**

Q2 Financial Report & Agency's Reserve Balance Update

12) FPFA Executive Director Update

Presenter(s): Wendi Leach
Board Action Requested: **NO**
Attachment: **NO**

13) Next Board Meeting Date:

The next meeting date will be August 27, 2026. This will be held at 1pm and will be at the Kissimmee Gateway Airport Conference Room.

VENDOR/PARTNER UPDATES (No Requested Board Action):

14) Vendor/Partner Updates

Presenter(s): Various
Board Action Requested: **NO**
Attachment: **Presented at Meeting (If any)**

This time is reserved for any contracted Financial Service Provider or Vendor partner desiring to comment before the Board.

15) Recess or Adjourn

Please note that in the event the Board determines its business is unfinished or that a recess is required, it may recess the meeting, announce a date, time, and place to reconvene and post it at www.FloridaPACE.gov as soon as practicable, and it will remain posted until the meeting is reconvened and adjourned.

NOTE:

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program information (Braille, large print, audiotope, etc.), or who wish to file a complaint, should contact: Florida PACE Funding Agency, 4411 Bee Ridge Road, #134, Sarasota, Florida 34233, Phone: (850)400-7223. Email: Info@FloridaPACE.gov, or persons with disabilities needing assistance to participate in the meeting may contact the Kissimmee Gateway Airport Administrative Offices in advance of the meeting at (407) 518-2505 at least forty-eight (48) hours in advance of the meeting.